Scheme Cleaner
£13,988

Interested in making a change?
Apply online at **beacon.cymru/jobs**

About Beacon

Beacon Cymru results from the merger in January 2025 of Coastal Housing and RHA Wales: two respected community landlords with reputations for excellence, innovation and being a positive force in the communities where they work.

At Beacon we're a team in the truest sense of the word. We value relationships highly, so we invest in them daily. As a result, our workplace culture is open, trusting and respectful. It's also safe, which we think is pretty critical to encouraging new ideas and approaches.

We employ almost 380 people across south west Wales and we trust every single one of them to know, and do, their work in the way that gets the best results for residents, the local community and the planet.

Beacon owns and manages almost 9,000 homes across South Wales. We aim to be an organisation for the future; one which constantly raises the bar to deliver improved services and homes for residents. We aim to deliver a greater number of new, high-quality homes each year; we're focused on growth and investment in existing homes and services, and we're a more resilient organisation with a wider geographical reach. We currently have over 500 new homes under constructions across the regions where we operate.

Beacon vision is to provide better places for people and the planet. Our purpose is to create lasting change you can see, through affordable homes, sustainable neighbourhoods, and vibrant town and city centres.

This is supported by our digital vision, which is to use technology to support and enable our aims and priorities, and to enhance our services, communication and interaction with residents and businesses across the communities in which we work. In doing this we will endeavour to create opportunities through our digital strategy for resident focus, innovation and sustainability.

Job Title: Scheme Cleaner

Place of work: This role will be covering both of our Extra Care schemes at Ty Twyn Teg, Caewern, Neath and Ysbryd y Mor, Aberavon, Port Talbot.

Hours of work: 20 hours (4 days a week Mon-Fri)

Salary: £13,998

Our location

Operating across Swansea, Rhondda Cynon Taf, Neath Port Talbot and Carmarthenshire, we have the Gower's world class beaches, beautiful natural landscapes and the Welsh valley's rich industrial heritage on our doorsteps. Swansea and the wider regions where we operate offer world class educational institutions, and the ongoing regeneration across the areas in which we are based bring creativity, thriving communities and friendly places to live and work.

Job Summary

As a Scheme Cleaner, you will play a vital role in maintaining high standards of cleanliness and hygiene across designated multi-occupancy sites. Your responsibilities will include cleaning communal areas, manage refuse collection zones, and ensure a safe and welcoming environment for tenants.

You will also act as a key point of contact by reporting maintenance issues to the Reactive Maintenance team and signposting tenants to the appropriate officers for non-maintenance queries.

This role requires a proactive and responsible individual who can manage cleaning supplies directly with suppliers, uphold health and safety standards, and embody Beacon's values in all aspects of their work. You will also be expected to undertake relevant training and contribute to promoting equality, diversity, and inclusion within the community.

Daily Responsibilities

1. To clean communal areas at designated sites of multi occupancy including refuse collection areas
2. To report any maintenance issues to the maintenance team at Beacon
3. To signpost tenants to relevant Officer in relation to managing non-maintenance queries.
4. Manage stock and use of cleaning materials direct with supplier

General Responsibilities

1. Undertake relevant training as identified by Beacon in relation to personal development and Health and Safety
2. Promote Beacon's values and behavior's when undertaking duties

This job description is not exhaustive and may change to meet organisational needs.

Person specification

Qualities	Essential / Desirable
The willingness and means to travel between two sites of Ysbryd Y Mor, Port talbot and Ty Twyn Teg, Neath.	E
Respectful of residents' privacy and property	E
Ability to clean to a high standard in shared indoor and outdoor spaces (e.g. stairwells, lobbies, lifts, bin stores)	E
Able to manage time effectively when working alone	E
Basic reporting skills for any issues (e.g. damage, hazards, fly-tipping)	E
A positive attitude and professional approach	E
Physically fit and able to undertake manual cleaning tasks	E
Willingness to wear appropriate PPE	E
Understanding of safe use of cleaning chemicals and equipment	D
Previous cleaning experience	D
Basic understanding of H&S requirements	D
Previous cleaning experience in communal or multi-occupancy residential buildings, or similar setting (e.g. care homes, hostels, student accommodation)	D
Experience using cleaning schedules or checklists	D

Next steps

If this seems the job for you can apply online 24/7 right up until 9am on the 20th March.

If you'd like to chat to us about the role before you apply, please contact Rosa Harris on 0748031840

You can save your application progress through our online application system so you don't need to do the entire thing in one go. We are not accepting CV's for this vacancy.

Here's a whistlestop tour of our typical recruitment process so you know what to expect:

- Complete and submit the application form online before the closing date and time shown.
- We'll review all applications and let you know whether or not you've been shortlisted.
- If you are, we'll invite you to come and meet us for an interview.
- If you're successful, we'll make you an offer.
- Once you've accepted our offer, we'll follow up your references and check your eligibility to work in the UK – if the role requires it, we'll also carry out a DBS check.
- Once that's all done, we'll send you a contract and confirm your start date.
- Welcome to **#TeamBeacon!** There's a 6-month probationary period from your start date and your manager and HR will support you throughout.

Our benefits

Beacon offers a wide range of benefits including:

30 days annual leave, plus an additional 2 days leave at Christmas!

Enhanced family friendly leave, including paid dependency leave.

Defined contribution pension with included life assurance of 3 times your salary.

Private Health Care and enhanced company sick pay

Payment of professional membership fees

Want to see the full range of benefits?
Visit **beacon.cymru/jobs**